

EASTLAKE LITTLE LEAGUE CONSTITUTION

Amended & Approved by the Eastlake Little League Board on **February 10,2020**

Ratified by the General Membership on February 9, 11 & 12, 2009

Article I - NAME

This organization shall be known as the Eastlake Little League, hereinafter referred to as "Local League" or "ELL."

Article II - OBJECTIVE

Section 1. Local League Objective

The objective of the Local League shall be to implant firmly in the youth of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well-adjusted, stronger, and happier youth and will grow to be good, decent, healthy, and trustworthy citizens.

Section 2. Objective

To achieve this objective, the Local League will provide a supervised program under the rules and regulations of Little League Baseball, Incorporated. All directors, officers, and members should bear in mind that attainment of exceptional athletic skill or the winning of games is secondary, and the modeling of future citizens is of prime importance. In accordance with Section 501(C)(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a nonprofit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

Article III - MEMBERSHIP

Section 1. Eligibility

Any person who has a child enrolled in the Local League and any person sincerely interested in active participation to affect the objective of this Local League may apply to become a member.

Section 2. Classes

There shall be the following classes of members:

A. Player Members

Any player candidate meeting the requirements of Little League Regulation IV and who resides in authorized boundaries of the Local League shall be eligible for participation, but shall have no rights, duties, or obligations in the management or in the property of the Local League.

B. Regular Members

This shall include any person who has a child enrolled in Local League baseball or softball and/or any person sincerely interested in active participation to affect the objective of this Local League. The league Secretary will keep a list of all current regular members from registration forms, Board Members, Coaches, Managers, Umpires, and Executive Committee (if applicable) members. An adult shall be defined as any person over 18 years of age.

As used hereinafter, the word "member" shall mean a Regular Member unless otherwise stated.

Only Regular Members in good standing are eligible to vote at the annual meeting.

All officers, board members, committee members, managers, coaches, volunteer umpires, and other elected or appointed officials must be active Regular Members in good standing. Regular Members of the league automatically include all current managers, coaches, volunteer umpires, board members, officers of the Board of Directors (or "Board") and any other person who is recognized by the Board as a volunteer in Eastlake Little League including those volunteers with the following titles; team scorekeeper, field preparation assistant, team parent, team planner, etc.

Section 3. Other Affiliations

1. Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
2. Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program that conflicts with the ability of children to participate in the Local League.

Section 4. Suspension or Termination

Membership may be terminated by resignation or action by the Board of Directors as follows.

1. The Board of Directors, by two-thirds vote of those present at any duly constituted Board meeting or by two-thirds vote of the Board Hearing Committee, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches,

when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball. The member shall be notified of such meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges.

2. The Board of Directors shall, in the case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an advisor, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted Board meeting or by two-thirds vote of the Board Hearing Committee (quorum is required).
3. The Board of Directors may suspend, discipline or terminate the membership of any member in accordance with this Section 4, by (i) two-thirds vote of those present at any duly-constituted Board meeting (quorum required); (ii) two-thirds vote of any disciplinary or similar Committee established by the Board; or (iii) any other method set forth and adopted in the Local Rules.

Article IV - DUES

Section 1. Amount

Dues for Regular Membership may be fixed at such amounts as the Board of Directors shall determine prior to the beginning of any membership period.

Section 2. Failure to pay dues

Members who fail to pay their fixed dues within the thirty (30) days from the time the same become due may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

Article V – GENERAL MEMBERSHIP MEETINGS

Section 1. General Membership Meeting

A General Membership Meeting is any meeting of the membership of the league. A minimum of one per year is required. The Board of directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings.

Section 2. Annual Meeting of the Members

The Annual Meeting of the Regular Members (Annual Meeting) of the Local League shall be held on the first Thursday in June of each year at 8:00 p.m. for the purpose of electing the Board of Directors, receiving reports, appointing committees, and for the transaction of such business as may properly come before the meeting. The Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The

number of directors shall be not less than six (6), nor more than twenty five (25). After the Board of Directors is elected, and upon adjournment of the Annual Meeting, the Board shall conduct a meeting to elect the officers.

Section 3. Special General Membership Meetings

The Board of Directors at their discretion may call special meetings of the members. Also, upon the written request of ten (10) Regular Members, the President shall call a special meeting to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the members. Such Special General Membership Meeting shall be scheduled to take place not less than twenty (20) nor more than forty-five (45) days after the request is received by the President.

Section 4. Quorum

At any General Membership Meeting or Special Membership Meeting, the presence in person or representation by absentee ballot of no fewer than 30 members shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

Section 5. Voting

Only Regular Members may make motions and vote at General Membership Meetings or any Special Membership Meetings of the Local League. In the case of special meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

Section 6. Robert's Rules of Order

Robert's Rules of Order shall govern the proceedings of all meetings, except where same conflicts with the constitution of the Local League.

Section 7. Notice of Meeting

Notice of each General Membership Meeting or Special Membership Meeting shall be mailed or otherwise delivered (including via electronic mail) to each member at the last recorded address at least ten (10) days in advance thereof setting forth the place, time and purpose of the meeting; in lieu thereof, notice may be given in such form as may be authorized by the members, from time to time, at any regularly convened meeting.

Section 8. Absentee Ballot

For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the annual meeting, an absentee ballot may be requested and obtained from the League Secretary. The absentee ballot shall be properly completed, signed and

returned in a sealed envelope (or other acceptable mean, including electronic mail) to the Secretary prior to the date of the annual meeting and the election of members to the Board of Directors. The Secretary shall present all absentee ballots to the President on the date of the annual meeting prior to the conduct of the election process.

Article VI - BOARD OF DIRECTORS

Section 1. Board and Number

The management of the property and affairs of the Local League shall be vested in the Board of Directors.

Section 2. Regular Board Meeting

Local League Board Meetings shall be held on the first Thursday of each month from September through June. Additional meetings or changes of meeting dates are at the discretion of the Board of Directors.

The primary purpose of the monthly meeting is to conduct all business necessary to operate the Local League. Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. The presence in person of a simple majority of the Local League board members shall be necessary to constitute a quorum.

Section 3. Required Members

The Board membership shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents and a Safety Officer. The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the board. The number of managers including minor league representation elected to the board shall not exceed a minority of the local members.

Section 4. Annual Election and Term of Office

At each Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number so fixed may, within the limits prescribed by the foregoing Section 2 of Article V, be increased at any regular or special meeting of the members, and if the number is increased, the additional members may be elected at the meeting at which the increase is voted, or at any subsequent meeting. The election of all directors shall be by majority vote of all members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting. After the election as described in Section 2 of Article V, the Board of Directors shall assume the performance of its duties on July 15. The Board's term of office shall continue until its successors are elected and qualified under this section.

Section 5. Vacancies

If any vacancy occurs in the Board of Directors by death, by resignation, or otherwise, it may be filled by majority vote of the remaining Directors at any regular Board Meeting or any Special Board Meeting called for that purpose or via a vote using electronic mail.

Section 6. Meeting Notice and Quorum

Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board. The President or the Secretary may, whenever either of them deems it advisable, call a meeting and the Secretary will, at the request in writing of three (3) Directors, issue a call for a special meeting of the Board. Notice of each meeting shall be given by the Secretary to each director whether by mail at least three (3) days before the time appointed for the meeting, to the last recorded address of the Director, or by telephone, or telegraphic or personal notice, including electronic mail, twenty-four (24) hours preceding the meeting.

The presence in person of a simple majority of the Local League board members shall be necessary to constitute a quorum. Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during board meetings. In the case of special meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

Section 7. Duties and Powers

The Board of Directors shall have the power to appoint such standing committees, as it shall determine and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League, as it may deem proper.

The Board shall have the power by a two-thirds vote of those present at a regular or special meeting to discipline, suspend, or remove a director, officer, committee member, manager, coach, umpire, or any other member of the Local League in accordance with the procedure set forth in Article III, Section 4(A). A person or member is entitled to a hearing prior to any action by the Board of Directors.

The membership shall receive, at the Annual Meeting of the Members of the Local League, a report verified by the President and the Vice President of Finance/Treasurer or by a majority of the directors, showing the condition of the Local League, to be presented by the President; a general summary of funds received and expended by the Local League for the fiscal year and the amount of funds currently in possession of the Local League; the whole amount of real and personal property owned by it, where located, where and how invested; the amount and nature of the property acquired during the year immediately preceding, the date of the report

and the manner of the acquisition; and the amount applied, objects, or persons to or for which such application, appropriations, or expenditure have been made.

Article VII - OFFICERS' DUTIES AND POWERS

Section 1. Election

Immediately following the Annual Meeting, the directors present, provided there be a quorum, shall meet for the purpose of electing officers and appointing committees for the ensuing year.

Section 2. The Officers

The officers of the Local League shall consist of those officers as described above in Article VI, Section 3.

The Board of Directors may appoint such other officers or agents as it shall deem necessary or desirable and may prescribe the powers and duties of each and may fill any vacancies which may occur in any office.

Section 3. President

Elected on an annual basis to the Board of Directors, the President shall oversee and chair the Board of Directors.

The President shall:

1. Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
2. Present a report of the condition of the local league at the annual meeting.
3. Communicate to the Board of Directors such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the Local League.
4. Be responsible for the conduct of the Local League in strict conformity to the policies, principles, rules, and regulations of Little League Baseball, Incorporated, as agreed to under the conditions of the charter issued to the Local League by that organization.
5. Designate in writing other officers, if necessary, to have power to make and execute in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
6. Investigate complaints, irregularities, and conditions detrimental to the Local League and report these results to the Board of Directors.
7. Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
8. With the assistance of the Player Agent, examine the application and support proof-of- age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

Section 4. Division Vice Presidents

The Division VP's shall:

1. In the case of the absence or disability of the President and provided he/she is authorized by the President or Board to act, the Vice President-Baseball shall perform the duties of the President and when so acting, shall have all powers of that office and shall have such other duties as from time to time may be assigned by the Board of Directors or the President
2. Serve as the contact person for all Managers and coaches.
3. Coordinate fields and schedules for teams within their respective divisions.

Section 5. Coaching Coordinator

The Coaching Coordinator shall:

1. Represent the managers/coaches in the Local League.
2. Present a manager/coaches training budget to the Board of Directors.
3. Research, develop, coordinate and/or provide manager training.
4. Order and distribute training materials to players, coaches and managers.
5. Coordinate mini-clinics as necessary.
6. Serve as the contact person for Little League and its manager-coach education program for the league.

Section 6. Secretary

The Secretary shall:

1. Be responsible for recording the activities of the Local League and maintaining appropriate files, mail lists, and necessary records.
2. Perform such duties as are herein specifically set forth in addition to such duties as are customarily incident to the office of Secretary or may be assigned by the Board of Directors.
3. Maintain a list of all regular members, directors, and committee members and give notice of all meetings of the Local League, the Board of Directors, and committees.
4. Shall issue membership cards to regular member at the approval of the Board.
5. Keep the minutes of the meetings of the members, the Board of Directors, and the Executive Committee and cause them to be recorded in a book kept for that purpose. Minutes of monthly meetings must be forwarded to District 9 headquarters.
6. Conduct all correspondence not otherwise specifically delegated in connection with such meetings and be responsible for carrying out all orders, votes, and resolutions not otherwise committed.
7. Notify members, directors, officers, and committee members of their election or appointment.

Section 7. Treasurer

The Treasurer shall:

1. Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the office of Treasurer or may be assigned by the President and/or the Board of Directors.
2. Receive all monies and securities and deposit the same in a depository approved by the Board of Directors.
3. Keep records for the receipt and disbursement of all monies and securities of the Local League. Make disbursements through online banking electronic funds transfers or by check, for all Board of Directors approved budgeted disbursements.
4. Prepare annual budget, under the direction of the President, for submission to the Board of Directors at the first Board of Directors meeting in the new fiscal year.
5. Prepare an annual financial report, under the direction of the President, for submission to the membership and Board of Directors at the Annual Meeting.

Section 8. Player Agent

The Player Agent shall:

1. Record all player transactions and maintain an accurate and up-to-date record thereof
2. Receive and review applications for player candidates and assist the President in checking residence and age eligibility.
3. Conduct the player draft and all other player transactions or selection meetings.
4. Prepare the Player Agent's list.
5. Prepare for the President's signature and submission to Little League Headquarters team rosters. After All Star selection, prepare team eligibility affidavit.
6. Notify Little League Headquarters, through the President, of any subsequent player replacements or trades.

Section 9. Director of Safety

The Director of Safety shall:

1. Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of the Local League.
2. Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

Note: In order to implement a safety plan using education, compliance and reporting, the safety officer may utilize the following suggestions:

1. Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
2. Compliance - Should promote safety compliance leadership by increasing the awareness of the safety opportunities that arise from these responsibilities.
3. Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices and follow up information on medical and other data is forwarded as available.
4. Complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9; or delegate this responsibility to the league's Safety Officer, or other designated Board member.

Section 10. League Information Officer

The League Information Officer shall:

1. Manage the Local League's official website;
2. Manage the online registration process (when adopted) and ensure that rosters are maintained on the site;
3. Ensure that Local League news and scores are updated on a regular basis;
4. Collect, post and distribute important information on Local League activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, district, public, league members and media;
5. Serve as primary contact person for the Local League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball.

Article VIII - OTHER COMMITTEES

Section 1. Nominating Committee

The Board of Directors may appoint a Nominating Committee consisting of three (3) to five (5) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

Section 2. Membership Committee

The Board of Directors may appoint a Membership Committee consisting of three (3) to five (5) Directors and other appointed Regular Members. The Committee shall receive

the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

Section 3. Finance Committee

The Board of Directors may appoint a Finance Committee consisting of not less than three (3) nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing the Local League including team sponsorships and submit recommendations. It shall be responsible for taking up collections at games, if such collections are authorized by the Local League, and shall turn over said collections to the Treasurer immediately after each game.

Section 4. Building and Property Committee

(May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three (3) to five (5) Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

Section 5. Grounds Committee

(May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

Section 6. Playing Equipment Committee

The Board of Directors may appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board.

The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

Section 7. Managers Committee

The Board of Directors may appoint a Managers Committee consisting of three (3) to five (5) Directors.

The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent ratification by the Board of Directors. It shall, during the playing

season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

Section 8. Umpire Committee

The Board of Directors may appoint an Umpire Committee consisting of three (3) to five (5) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the Chief Umpire who shall train, observe and schedule the staff.

Section 9. District Committee

The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

Section 10. Auxiliary Committee

The Board of Directors may appoint an Auxiliary Committee consisting of the Local League Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

Section 11. Auditing Committee

The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

Section 12. Minor League Committee

The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be

responsible to the Local League President for the proper conduct of the Minor League operation.

Article IX - AFFILIATIONS

Section 1. Charter

The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program that conflicts with the participation in the Local League.

Section 2. Rules and Regulations

The official playing rules and regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

Section 3. Local League Rules

The local rules of this Local League shall be adopted by the Board of Directors at a meeting to be held no less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules and Regulations of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution.

Article X - FINANCIAL AND ACCOUNTING

Section 1. Financial Matters

The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income, including auxiliary funds, in the Local League treasury, directing the expenditure of the same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

Section 2. Common Treasury

The Board shall not permit the contribution of funds or property to individual teams but shall solicit some for the common treasury of the local league, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

Section 3. Solicitation of Funds

The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised are placed in the Local League treasury.

Section 4. Disbursement

The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules and policies of Little League Baseball, Incorporated.

Section 5. Financial Transparencies

No Board member authorized to disburse funds may be the spouse or family relative of the League President or Treasurer, or have direct access to league funds without the written permission of the chairman of the league's Audit Committee. The use of a league credit or debit card is permitted, given that the card is returned to the League President, Treasurer, or Chairman of the Audit Committee with receipt for all purchases made within three (3) days of the purchase date.

Section 6. Salary

No Director, Officer, or Member of the Local League shall receive directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer, or Member.

Section 7. Bank Account

All monies received including auxiliary funds shall be deposited to the credit of the Local League in the Local League's Bank of America account and all disbursements made through online banking electronic funds transfers or by check.

Section 8. Fiscal Year

The fiscal year for the Local League shall begin on the first day of October and shall end on the last day of September.

Section 9. Distribution of Property upon Dissolution

Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the members shall direct the remaining property of the Local League to another federally incorporated entity which maintains the same objectives as set forth herein, which are or may be entitled to exemption under Section 501 (C)(3) of the Internal Revenue Code or any future corresponding provision.

This constitution and bylaws may be amended, repealed, or altered in whole or in any part by any majority vote at any duly organized meeting of the members provided notice of the proposed change is included in the notice of such meeting.

Drafts of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by Eastlake Little League Membership on February 10, 2020.

Eastlake Little League President's Name: Nicole Steinbok

Signature: _____ *Nicole Steinbok* _____ Date: Feb 24, 2020

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